
GRADUATE STUDENT SENATE

Attendance: Sandip Roy, Leo Gold, Maham Liaqat, Noah Kravette, Medha Aroua, and Kari Comstock.

Join using: Meeting link:

<https://uconn-cmr.webex.com/meet/sar20009>

Meeting number:

1202 96 0935

Join from a video conferencing system or application

Dial: sar20009@uconn-cmr.webex.com

Access Code: 1202 96 0935

1. Call to Order – 17:07

2. Executive Committee Report

a. President

- i. Discussion was limited to items occurring since Wednesday (the last Senate meeting).
- ii. Met with Krista to figure out frozen status and what to do moving forward.
- iii. Talked to Lanza with Aroua.

b. Vice-President

c. Treasurer

- i. Edited and submitted SASFAC report.
- ii. Worked on collecting invoices for frozen status.

d. Communications Director

- i. Awaiting individuals interested in joining the Awards Committee.

e. Activities Director

- i. Got the final invoice from the yoga instructor and confirming dates in the spring to move to Wednesday instead of Thursday.
- ii. Roy: Already filed that so that should be good to go.

f. Parliamentarian

3. Old Business

4. New Business

- a. **Motion:** Add discussion point about bylaw document formatting, E-Board attendance for Fall 2025, finalizing PR and protocols, and discussion regarding meeting minutes (Roy, seconded by Liaqat).
 - i. *Motion passes unanimously.*
- b. Discussion: Distribution of responsibilities

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- i. Roy: Activities director work with Lanza about filing PRs for activities as needed.
- c. **Motion:** Activities director will handle all activities PRs and Office assistance will handle all internal PRs (motion by Roy, seconded by Aroua)
 - i. *Motion passes unanimously.*
- d. Discussion: Meeting minutes
 - i. Liaqat: I was checking my report about Professor's discussion, but the minutes do not discuss this. There seems to be several mistakes with the minutes for my report.
 - ii. Kravette: As mentioned at the beginning of the year E-Board meeting, please send me your reports if you want specific wording. Even if I say what you say word for word, it will not be as good as you writing it and sending it to me yourself. The report sent is a preliminary report before grammar and spelling checks so E-Board members can send out PRs if time sensitive. So, send me your report moving forward. You can send me your report retroactively right now too.
 - iii. Roy: What is a good time for E-Board members to check changes before it goes up on the website?
 - iv. Kravette: Probably 24-48 hours.
 - v. **Motion:** Comm will send the meeting minutes which E-Board can edit and track changes within 48 hours (motion by Roy, seconded by Comstock)
 - 1. *Motion passes unanimously*
- e. Discussion: Bylaw document formatting
 - i. Roy: Can someone make a motion to clean up this version and send it?
 - ii. **Motion:** Clear up bylaw changes and format professionally then send to the procedures committee for review (motion by Comstock, seconded by Gold)
 - 1. *Motion passes unanimously*
- f. Discussion: E-Board attendance for Fall 2025
 - i. Roy: All members have met the 75% attendance requirement; this should be reported to TSOS.
 - ii. Comstock: I did earlier today.
 - iii. **Motion:** Approve E-Board attendance record as read and presented (motion by Roy, seconded by Gold)
 - 1. *Motion passes unanimously.*
- g. Discussion and vote: regarding Big Y cards

- i. Roy: Only the person with the name on the card can be using the card. As of now Gold, Liaqat, Aroura, and Lanza the only ones with a card. I propose to cancel Gold and Liaqat's Big Y card as it is not needed. It seems Neha's card is lost in the mail.
- ii. **Motion:** Cancel Gold and Liaqat Big Y card (motion by Roy, seconded by Liaqat)
 - 1. *Motion passes unanimously.*
- iii. **Motion:** Whenever a Big Y purchase is made and a receipt is obtained, within 24 hours they need to send their receipt to the President and office assistant (motion by Roy, seconded by Liaqat).
 - 1. *Motion passes unanimously.*
 - 2. Roy: If a receipt is not sent, then ultimately the person who made the payment must take on the burden of the payment. This is to protect those who made a purchase by creating a digital receipt to the Board. I made a receipt box so put all your receipts there.
- h. Discussion: post-purchase protocol
- i. Discussion: Office assistant(s) performance evaluation
 - i. **Motion:** Go into an executive session to discuss sensitive office assistant matters (motion by Roy, seconded by Liaqat) - 17:41.
 - 1. *Motion passes unanimously*
 - 2. Executive session ends at 18:18.
- j. **Motion:** Vote on costs of spring events to the agenda (motion by Roy, seconded by Aroura)
 - i. *Motion passes unanimously.*
- k. Discussion: Spring 2026 events
 - i. **Motion:** Approve \$760 for total cost of Spring yoga session (motion by Roy, seconded by Comstock)
 - 1. *Motion passes unanimously.*
 - ii. **Motion:** Approve \$3000 for coffee hours for Spring (motion by Roy, seconded by Kravette).
 - 1. Motion passes unanimously.
 - iii. Roy: We need to set up +1 system set up for Spring.
- l. **Motion:** To add a discussion related to SASFAC signatures to the agenda (motion by Roy, seconded by Gold).
 - i. *Motion passes unanimously.*
- m. Discussion: SASFAC signatures

- i. **Motion:** Should we not reach the signatures threshold for the SASFAC fee increase, we suspend special allocations for Spring 2026 to balance our budget (motion by Gold, seconded by Liaqat).

- 1. *Motion passes unanimously.*

- 2. Roy: If this does not happen then Tier-II funding is gone because we will not have enough funding to function. These Tier-II's can get so many more signatures.

- n. Discussion: Finalizing PR and protocols

5. Good News

6. Adjournment - 18:29 via unanimous consent