

Anticipated Attendance: Sandip Roy, Leo Gold, Maham Liaqat, Noah Kravette, Medha Arora, Kari Comstock, Nick Lanza, and Neha Praveen.

Join using the following link: **Meeting link:** <https://uconn-cmr.webex.com/meet/sar20009>

- 1. Call to Order**
- 2. Executive Committee Report**
 - a. President
 - b. Vice-President
 - c. Treasurer
 - d. Communications Director
 - e. Activities Director
 - f. Parliamentarian
- 3. Old Business**
 - a. SASFAC Packet
 - b. Discussion: Bylaw, constitution, financial policies changes
- 4. New Business**
 - a. Discussion: Signature update for fee increase
 - b. Discussion: Office assistant(s) performance evaluation
 - c. Vote: December 5th coffee hour
 - d. Vote: December 5th holiday party
 - e. Discussion/Vote: Early Spring events
- 5. Good News**
- 6. Adjournment**