GRADUATE STUDENT SENATE

University of Connecticut

Executive Committee Meeting
October 17, 2025 | 5:00 PM – 6:00 PM
Student Union 213 (GSS Office)

What necessitates this emergency E-Board meeting is the postponement of new business from the last regularly scheduled E-Board meeting (added here as old business).
Anticipated Attendance: Sandip Roy, Leo Gold, Maham Liaqat, Noah Kravette, Medha Arora, and Kari Comstock.

1. **Call to Order – 5:15 PM**
2. **Executive Committee Report**
    a. **Comms:**
        i. The 40-calendar-day advance event filing policy for all Tier-IIs was agreed upon by the E-Board in May and reaffirmed twice in August—once to allow 21 calendar days until September 30, and once in the vote approving the marketing expectations and Tier-II expectations sheet, which included the marketing form.
        ii. Tier-IIs received consistent, repeated, and explicit guidance since July—through numerous emails (including two directly to one organization), website postings, Senate meetings, and Treasurer communications, including in Tier-II training materials and emails for the training.
        iii. Any Tier-II that failed to submit the marketing form within the required timeframe (40 calendar days, or 21 calendar days before Oct 1) did not meet expectations and will not be included in GSS Announcements. All marketing and planning happen more than a month in advance or more. Late submissions with no communication to the Communications Director prior creates a large burden on the Communications Director and will not be marketed. Any Tier-II that missed this, should immediately contact the Communications Director why their group should be treated differently for marketing notice than others who followed the process to be on the announcements.
        iv. The Finance/Procedures Committee can handle violations of FP 4.1.5. Tier-IIs are fully responsible for meeting all expectations with their given funds, especially given the repeated and ample warnings. I will not spend time on issues that were clearly communicated, especially when the marketing schedule is already incredibly hectic.
        v. The Treasurer and Finance Committee can make any funding decisions they see fit--that's their domain. But it's not my job to follow up on responsibilities that were clearly laid out and repeatedly communicated.
        vi. Resolution: We will create a Kuali marketing form so that a PR will not be accepted unless it is submitted through the marketing form at least 40 calendar days in advance and attached to the PR system that Tier-IIs must use.

1. However, any Tier-II that did not submit the marketing form by the clearly communicated deadline--despite it being their full responsibility to follow protocol--will not be included in GSS Announcements. The Finance Committee can determine the appropriate next steps. Any Tier-II that failed to meet this requirement must contact Comms immediately to explain why their situation should be treated differently than the Tier-IIs who followed the guidelines.

b. Procedures:
   i. We are looking to present bylaw updates for this October Senate meeting.
      1. Sandip: It's best for the Procedures Committee to meet at least a week in advance for these matters, but it's fine in this case since we're only having a discussion--not a vote--at the upcoming meeting.

3. Old Business

a. Discussion: E-Board duties and roles
   i. President: Let each officer do their job and not intrude on each other's duties. If someone is not doing their own job, then say it during the E-Board meeting, and if it continues, at the Senate meeting.

b. Discussion: E-Board roles in the senate meetings
   i. VP: We do not want any members of the public coming in or entertaining discussion (unless they are a part of the University, such as the Dean of the Graduate School). We want to get all things in at least 72 hours beforehand (normally sent out at 5:30 PM on Sunday). If you want to add something to the agenda, then contact the VP and we can discuss a Senator potentially adding it to the agenda.
   ii. VP: Unless it is your individual agenda item, it is preferable not to have the E-Board get involved in the Senate unless called on.
   iii. Comms: What if an E-Board member or a committee has vital information for the discussion but is not being called on?
   iv. VP: Then this person can raise their hand to be recognized by the Chair. As for things we do not want to happen from the E-Board, we do not want E-Board members to solicit Senators to make a motion or go on a tangent. We want to keep the procedures efficient and running smoothly for the Senate.
   v. Treasurer: What if we need to talk longer than the given time during our report? Such as the Budget.

vi. VP: If it is something important such as the Budget, that will be an individual agenda item that the E-Board member or representative person can lead outside of the normal report.
vii. President: We need to make sure we submit all needed documentation 72 hours in advance to be FOIA compliant and to stay in line with our own policies as well.
viii. Treasurer: What about Special Allocations?
ix. President: All Tier-II's were eligible for Special Allocations from last year and we can reallocate said budget as need be.

4. **New Business**
5. **Good News**
6. **Adjournment - 6:18 PM via unanimous consent.**