

GRADUATE STUDENT SENATE

University of Connecticut
Procedures Committee Meeting
July 22, 2025 | 2:00 PM - 4:00 PM
Webex

Attendance: President, VP, Communications Director, Parliamentarian, Patrick Corrigan, and Emma Siegfried.

Meeting link: https://uconn-cmr.webex.com/meet/mas19045

1. Call to Order

Meeting is called to order at 2:12pm

2. New Business

- a. Review Former Parliamentarian's parking reimbursement (AY 23-24).
 - i. Historical minutes for context: https://gss.uconn.edu/wp-content/uploads/sites/1032/2023/05/GSS_Eboard-Meeting-Minutes May2023.docx
 - ii. Noah: E-Board members are not official members until first e-board meeting
 - iii. The former parliamentarian resigned February 19, 2024, but there is no specified start date. Claimed to serve for 10 months
 - iv. Options for start date: First May E-board meeting (May 12, 2023) Start of fiscal year (July 1), April senate meeting (April 19, 2023)
 - 1. Emma: April 19 does not make sense as the old e-board ran that meeting therefore the new eboard did not take over yet. The parliamentarian resigned 10 months to the day later, so any later date means that he did not serve for 10 months.
 - v. Emma motions to reject the parking reimbursement request as the former parliamentarian (AY23-24) did not meet the 10-month requirement per the bylaws.
 - 1. Seconded by Patrick. 3 Ayes 0 nays, 0 abstains. Motion passes.
 - vi. Emma motions for executive session to discuss personnel matters.
 - 1. Leo seconds. 3 Ayes 0 nays, 0 abstains. Motion passes.
 - vii. Exited executive session.
- b. Review summer pay bylaws (Bylaws VI) https://gss.media.uconn.edu/wp-content/uploads/sites/1032/2025/05/GSSBylaws 2025April.pdf
 - i. Bylaw VI.9.e typo: "If a member of the Executive Committee does meet the requirements" should be "If a member of the Executive Committee does NOT meet the requirements."
 - 1. This is substantiated by meeting minutes 4/30/2025 (under "VI. Old Business, section a.iv.
 - 2. https://gss.media.uconn.edu/wp-content/uploads/sites/1032/2025/05/GSSmeeting_2025April30-3.pdf.
 - 3. Emma adds context: The bylaw is there to ensure that e-board members do their job over the summer.

UNIVERSITY OF CONNECTICUT GRADUATE STUDENT SENATE

GRADUATE STUDENT SENATE

University of Connecticut
Procedures Committee Meeting
July 22, 2025 | 2:00 PM - 4:00 PM
Webex

- 4. Emma, Leo: Per Roberts rules of order, we can make grammatical edit to bylaws. As well, the minutes demonstrate the proper bylaw. We just need to update the bylaws which are posted to reflect the language which was agreed upon at the time of the vote.
- 5. Leo motions to update the posted bylaws to reflect the language that was voted on, per the minutes of Senate Meeting on 4/30/2025.
 - a. Patrick seconds, 3 Ayes, 0 nays, 0 Abstains. Motion passes.
- ii. Bylaws VI.3: Adds confusion due to distinction between expense reimbursement and fellowship. Should we recommend removing section 3?
 - 1. Emma motions to table until we have a full procedures committee to discuss, Leo seconds, 3 Ayes, 0 Nays, 0 Abstains. Motion passes.
- iii. Bylaws VI.4: We cannot require a time record for fellowship stipends.
 - 1. Bylaw 1.1 states we cannot contradict the law. This goes against state law.
 - 2. Emma motions to recommend amending the bylaws to remove section VI.4 to be in accordance with state law.
 - a. Patrick Seconds, 3 Ayes, 0 Nays, 0 Abstains. Motion passes.
- c. Summer stipend for multiple E-Board members taking up slack of Activities Director role.
 - i. Former activities director resigned on 5/26/2025, vacant position over the summer.
 - ii. Currently, Vice President and President are working together to perform the duties of activities director.
 - iii. Past precedent:
 - 1. Minutes 3/26/25: item VIII.b.i-iv. (Former VP took on President's role and was paid only President's stipend).
 - iv. Differences
 - 1. Two E-Board members share duties in this case.
 - 2. Over the summer vs semester.
 - 3. Did not have option to elect new member.
 - v. Emma: We should wait to discuss this with senate.
 - vi. Leo, Sandip mention that this was discussed in the eboard meetings. As well, no activities were planned or executed before they took the job.
 - vii. Patrick: if vice president and president do the work, and the money has already been allocated, not spent, adding to the stipend makes sense.

UNIVERSITY OF CONNECTICUT GRADUATE STUDENT SENATE

GRADUATE STUDENT SENATE

University of Connecticut
Procedures Committee Meeting
July 22, 2025 | 2:00 PM - 4:00 PM
Webex

- viii. Leo: adds context that there was no senate to approve anything at the point the activities director left, therefore, without someone stepping up, no events would have been organized over the summer.
 - ix. Emma motions to recommend that activities director summer fellowship be split equally between the president and vice president in addition to their previously allotted summer fellowship as they have split the role of activities director between them in addition to their standard duties.
 - 1. Patrick seconds, 2 Ayes, 0 Nays, 1 Abstain
 - 2. Leo has abstained from the above motion.
- d. Discuss Senator applications and deadlines.
 - i. Matt shows Spreadsheet of senator apportionment by department.
 - ii. Emma motions to approve the senator apportionment (excel formula used: =CEILING.MATH(n/40)), where n is the number of students in a department. This was done in accordance with the bylaws.
 - 1. Leo seconds, 3 Ayes, 0 Nays, 0 Abstains. The motion passes.
 - iii. Idea from executive committee meetings: move senator applications to online form as opposed to physical.
 - iv. Leo presents a plan for a Kuali form for senator applications.
 - v. Emma motions to close senator applications at 11:59pm September 3rd
 - 1. Patrick seconds, 3 Ayes, 0 Nays, 0 abstains. The motion passes.
 - vi. Emma motions to adopt the new Kuali form for senator applications as described by Leo's presentation as the senator application
 - 1. Patrick seconds, 3 Ayes, 0 nays 0 abstains. The motion passes.
 - vii. Emma motions to table all further discussion to the next meeting and adjourn,
 - 1. Patrick seconds, 3 Ayes, 0 nays 0 abstains. The motion passes.
- e. Adjourn at 3:59
- f. Bylaws addition: summer awards.
- g. Change parking pass as addition to fellowship, to be added at the end of each full year of service, and then every semester; thereafter, provided the requirement is met.
- 3. Good News
- 4. Adjournment